

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS
SUTRADHARA DIVISION
ESTABLISHMENT SECTION

Dated: 03.01.2024

Subject:- Leave Record of IGNC Officials for Earned Leave/HPL for the month of November & December, 2024.

Leave is sanctioned to the following officials for the period mentioned against their names:-

Sl. No.	Name & Designation	Nature of Leave	Period		Total Days	Balance EL upto 31.12.2024	HPL
			From	To			
1.	Dr. Richa Negi, Associate Professor	E.L.	23.10.2024	24.10.2024	02	57	56
2.	Shri A.N. Mishra, Assistant Programmer	E.L.	07.10.2024	11.10.2024	05	286	375
		E.L.	29.10.2024	30.10.2024	02		
		E.L.	27.11.2024	28.11.2024	02		
		E.L.	10.12.2024	11.12.2024	02		
		E.L.	17.12.2024	19.12.2024	02		
3.	Shri Manish Saxena, Jr. R.O.	E.L.	21.10.2024	25.10.2024	05	300	401
		E.L.	25.11.2024	28.11.2024	04		
4.	Shri Murari Singh, MTS	E.L.	08.10.2024	18.10.2024	11	174	143
		E.L.	19.10.2024	23.10.2024	05		
5.	Smt. Ranjana Chakrabarti, ALIO	Commuted Leave	14.10.2024	16.10.2024	03	133	200
		E.L.	29.11.2024	06.12.2024	08		
6.	Shri Pradeep Kumar Singh, Lighting Asstt.	Commuted Leave	21.10.2024	30.10.2024	10	282	501
		E.L.	25.11.2024	29.11.2024	05		
7.	Shri Dharamvir Singh, Assistant	Commuted Leave	06.10.2024	23.10.2024	18	196	154
8.	Shri Randhir Singh, UDC	E.L.	11.11.2024	29.11.2024	19	293	420
9.	Smt. Nisha Gandhi, Asstt. Graphic Designer	E.L.	01.11.2024		01	237	376
		E.L.	12.11.2024		01		
10.	Shri Jatin Gandhi, Multimedia Asstt.	E.L.	12.11.2024		01	305	502
11.	Smt. P. Jaishree, AFA & AO	E.L.	02.09.2024	20.09.2024	19	39	10
12.	Smt. Neelam Kapahi, Sr. P.A.	E.L.	06.11.2024	11.11.2024	06	309	335
13.	Shri Mukesh Kumar, MTS	E.L.	11.11.2024	14.11.2024	04	311	507
14.	Dr. Sudhir Lall, HoD(KK)	E.L.	06.11.2024	08.11.2024	03	300	510

15.	Shri Rohit Mittal, Asstt. Graphic Designer	E.L.	07.11.2024	08.11.2024	02	295	377
16.	Smt. Rekha Dobhal, Assistant	E.L.	18.11.2024	29.11.2024	12	246	379
17.	Shri Chaman Lal, UDC	E.L.	11.11.2024	14.11.2024	04	309	461
18.	Smt. Sudha Ahlawat, ALIO	E.L.	11.11.2024	14.11.2024	04	139	282
19.	Smt. Vinamra Sharma, P.S.	E.L.	12.11.2024	22.11.2024	10	300	477
20.	Smt. Daya Sadhu, P.S.	Commuted Leave E.L. E.L.	02.11.2024 18.11.2024 25.11.2024	10.11.2024 20.11.2024 29.11.2024	09 03 05	302	239
21.	Dr. K. Rajasekharan, Associate Professor	E.L.	28.10.2024	08.11.2024	12	55	116
22.	Smt. Surabha Gopan, S.O.	E.L.	11.11.2024	14.11.2024	04	282	275
23.	Shri Rajkumar, MTS	E.L. E.L.	19.11.2024 27.11.2024	20.11.2024	02 01	76	121
24.	Dr. D.R. Gupta, Sr. Rep. Officer	E.L.	18.11.2024	22.11.2024	05	310	588
25.	Dr. Ajay Kumar Mishra, Associate Professor	E.L.	25.11.2024	29.11.2024	05	269	517
26.	Ms. Veena Khurana, Tech. Officer	E.L.	12.11.2024		01	296	414
27.	Shri Nar Singh, UDC	Commuted Leave	04.11.2024	14.11.2024	11	215	309
28.	Smt. Kiran Kapoor, PS	Commuted Leave	05.11.2024	21.11.2024	17	278	183
29.	Shri Shiv Shankar Dubey, UDC	E.L. E.L.	18.11.2024 09.12.2024	19.11.2024 13.12.2024	02 05	301	436
30.	Shri Bhairb Dutt Pant, UDC	Commuted Leave	08.11.2024	14.11.2024	07	66	261
31.	Smt. Raj, MTS	E.L. E.L.	20.11.2024 10.12.2024	22.11.2024 -	03 01	297	327
32.	Smt. Anupama Dhawan, Sr. Prod.Asstt.	Commuted Leave	19.11.2024	22.11.2024	04	256	142
33.	Prof.Ramesh C.Gaur, HoD(KN) & Dean(A)	Commuted Leave E.L.	05.11.2024 09.12.2024	08.11.2024 10.01.2025	04 33	280	380
34.	Smt. Rajni Adlakha, Sr. P.A.	E.L.	21.10.2024	22.11.2024	33	276	327
35.	Shri Birjendra Singh Rawat, Producer	E.L.	16.10.2024	18.10.2024	03	306	598
36.	Shri Shiv Shankar Sharma, Sr. Carpenter	E.L.	18.11.2024	29.11.2024	12	303	388
37.	Shri Subrata Das, Reprography Officer	E.L.	10.12.2024	13.12.2024	04	311	510
38.	Shri Vijender Kumar, UDC	E.L. E.L.	02.12.2024 11.12.2024	06.12.2024	05 03	305	306

39.	Shri Om Prakash, Programmer	E.L.	10.12.2024	13.12.2024	04	311	510
40.	Ms. Supriya Consul, PD(KD)	E.L.	30.10.2024	01.11.2024	03	156	110
41.	Shri Vijay Pal, Assistant	E.L. E.L. E.L.	04.12.2024 10.12.2024 16.12.2024	05.12.2024 11.12.2024	02 02 01	301	388
42.	Shri Ramesh, Attendant	E.L.	16.12.2024	24.12.2024	09	306	274
43.	Shri Bhupender Kumar, Sr. Tech. Asstt.	E.L.	23.12.2024	24.12.2024	02	297	291
44.	Smt. Deepa Malhotra, P.S.	E.L. E.L.	02.12.2024 16.12.2024		01 01	143	279
45.	Dr. Kumar Sanjay Jha, R.D. (Ranchi)	E.L.	02.12.2024	06.12.2024	05	204	257
46.	Shri K. Raghunathan, P.S.	E.L.	09.12.2024	20.12.2024	12	303	614
47.	Shri Ram Pratap Singh, Assistant	E.L.	16.12.2024	20.12.2024	05	310	578
48.	Shri Jagat Singh, Lighting Assistant	E.L.	16.12.2024	20.12.2024	05	306	586
49.	Shri Jai Singh, UDC	E.L.	09.12.2024	17.12.2024	09	306	486
50.	Smt. Sunita Ganjoo, Sr. P.A.	E.L.	26.12.2024	27.12.2024	02	313	226
51.	Shri Kuldeep Kumar, UDC	E.L.	16.12.2024	24.12.2024	09	204	309
52.	Shri Jawahar Prasad, U.S.	E.L.	09.12.2024	20.12.2024	12	303	593
53.	Shri Nand Kishore Mishra, S.C.D.	E.L.	02.12.2024	05.12.2024	04	179	127
54.	Shri Shivcharan Singh Rawat, Jr. Cameraman	E.L.	02.12.2024	06.12.2024	05	310	644
55.	Shri Jatin Gandhi, Multimedia Asstt.	E.L. E.L.	09.12.2024 16.12.2024		01 01	303	502
56.	Shri Rohit Mittal, Asstt. Graphic Designer	E.L. E.L.	26.12.2024 19.12.2024	27.12.2024	02 01	292	377
57.	Shri Naresh Kumar, UDC	E.L. E.L.	05.12.2024 20.12.2024	06.12.2024	02 01	304	289
58.	Dr. Rembemo Odyuo, Assistant Professor	E.L.	23.12.2024	03.01.2024	12	71	38
59.	Shri Bhagat Singh, UDC	E.L.	02.12.2024	06.12.2024	05	310	474
60.	Smt. Sugutha Udayakumar, Assistant	Commuted Leave	02.12.2024	03.12.2024	02	181	224
61.	Smt. Surabha Gopan, S.O.	Commuted Leave	15.11.2024	29.11.2024	15	282	245
62.	Ms. Ritu Kumari, Hindi Officer	E.L.	04.12.2024	06.12.2024	03	296	479
63.	Smt. G. Chandrika Vishwanathan, S.O.	Commuted Leave	09.12.2024	11.12.2024	03	286	272

64.	Dr. K.T. Raghavan, R.D.(Puducherry)	E.L. E.L.	30.09.2024 16.12.2024	11.10.2024 20.12.2024	12 05	82	90
65.	Smt. Geeta Rawat, Assistant	E.L.	24.12.2024	27.12.2024	04	311	261
66.	Shei Mukesh Kumar, MTS	E.L.	23.12.2024	31.12.2024	09	302	507
67.	Smt. Raj, MTS	E.L. E.L.	20.11.2024 10.12.2024	22.11.2024	03 01	297	327
68.	Shri Kartar Singh, MTS	E.L.	02.12.2024	06.12.2024	05	306	392
69.	Smt. Rajni Adlakha, Sr. P.A.	E.L.	21.10.2024	22.11.2024	33	276	327
70.	Shri Ashok Dogra, Jr. Rep. Officer	E.L.	25.11.2024	13.12.2024	19	270	436
71.	Shri Tilak Raj Sharma, Library Clerk	E.L. E.L. E.L. E.L. E.L.	15.10.2024 19.11.2024 26.11.2024 10.12.2024 17.12.2024	16.10.2024 21.11.2024 28.11.2024 12.12.2024 18.12.2024	02 03 03 03 02	302	597
72.	Smt. Anita Bhaskar, Incharge (Publication)	E.L.	26.11.2024	29.11.2024	04	02	13
73.	Ms. Geeta Manchanda, Sr. P.A.	E.L. E.L. E.L. E.L.	03.10.2024 10.10.2024 22.10.2024 27.11.2024	04.10.2024 11.10.2024 23.10.2024 03.12.2024	02 02 02 07	216	416

(ANIL KUMAR)

S.O. (Estt.)

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2. IGNC A Website.
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